

**SANTEE SCHOOL DISTRICT  
REGULAR MEETING  
OF THE BOARD OF EDUCATION**

August 5, 2008

**MINUTES**

Douglas E. Giles  
Educational Resource Center  
9619 Cuyamaca Street  
Santee, California

**A. OPENING PROCEDURES**

1. Call to Order and Welcome  
President Bartholomew called the meeting to order at 7:05 p.m. and read the District Mission Statement.  
Members present:  
    Dan Bartholomew, President  
    Dustin Burns, Clerk  
    Barbara Ryan, Member  
    Allen Carlisle, Member  
Members absent:  
    Dianne El-Hajj, Vice President  
Administration present:  
    Dr. Lisbeth Johnson, Superintendent and Secretary to the Board  
    Bill Clark, Assistant Superintendent, Business Services  
    Emily Andrade, Assistant Superintendent, Educational Services  
    Minnie Malin, Director, Human Resources  
    Linda Vail, Executive Assistant and Recording Secretary
2. President Bartholomew invited Jeannie Barker, retired Cajon Park school secretary, to lead the members, staff and audience in the Pledge of Allegiance.
3. Approval of Agenda  
It was moved and seconded to approve the agenda, with the revision to Consent Item D.1.1., which included an addendum to the meeting minutes of July 16, 2008.  
**Motion: Ryan Second: Burns Vote: 4-0**

**B. REPORTS AND PRESENTATIONS**

1. **Superintendent's Report**
  - 1.1. Developer Fees Collection Report
  - 1.2. Schedule of Upcoming Events

Dr. Johnson shared that Executive Council attended tours of school modernization/construction sites and said it is changing fast. At this time construction is on schedule and teachers will be able to return to their classrooms on time.

**2. Introduction of New Vice Principal**

Minnie Malin, Director of Human Resources, introduced new vice principal Suzanne Martin. Mrs. Martin said she is honored to be a part of this community-supported school district and is looking forward to working with a principal, staff, students, and parents. President Bartholomew welcomed Mrs. Martin on behalf of the Board.

**3. Introduction of New Principals**

Mrs. Malin introduced Andrew Johnston, the new principal at Chet F. Harritt. Mr. Johnston said he is excited to be in Santee and is impressed with the energy in the District. Mrs. Malin also introduced Terry Heck, the new principal of Carlton Hills School. Mr. Heck said he is so honored to be the next principal of Carlton Hills and to represent the Santee School District. President Bartholomew welcomed Mr. Johnston and Mr. Heck as new school principals.

**4. Spotlight on Junior Olympics and Santee Kiwanis**

Dr. Johnson shared that she and President Bartholomew have wanted the opportunity to spotlight the Junior Olympics Event and the Santee Kiwanis. Dr. Johnson introduced Mr. Don Ainsworth, a retired teacher, who has chaired the Junior Olympics for the Santee Kiwanis for the past 10 years. Dr. Johnson shared that Santee Kiwanis also was a great support in passing Prop R. Kiwanis board members, Amber Campbell, Phil Thatcher, and Joe Gersztyn, were introduced and presented a certificate of appreciation from the Board.

Member Carlisle reported his children participated in the Junior Olympics for the first time and had a great experience. It was a unique experience to see all of the schools together in one activity enjoying themselves and it would not happen without the Kiwanians. Member Ryan thanked the Kiwanis members and said her

children participated for many years. President Bartholomew said his children have been participating for many years and he knows it takes a lot of people to make the event take place. Santee students are interested in inter-mural sports and the Junior Olympics is just the kind of activity the students are talking about. President Bartholomew thanked the Kiwanis board and the members for all they do for the students. Member Burns said it says a lot about the Junior Olympics program when all of the sports leagues and community organizations postpone their activities for the weekend of the Junior Olympics.

Mr. Ainsworth said Junior Olympics would not be the event that it is without the support of the classroom teachers. He wished to thank the 4-8<sup>th</sup> grade teachers for giving their time and energy to support the program. Mr. Ainsworth said that last year he felt he needed to postpone the Junior Olympics but with the encouragement and excitement of students he met in the community, he pressed on.

### **C. PUBLIC COMMUNICATION**

President Bartholomew invited members of the audience to address the Board about any item not on the agenda. *There were no public comments.*

Mr. Clark reported that late this afternoon he received very significant news in a rating notice from Standard and Poor showing the District's bond rating was upgraded from an A to an A+, which means that borrowing money will cost less. The Standard & Poor analyst commented she was impressed with the District's fiscal recovery plan. Board members thanked Bill Clark for his diligent work toward fiscal recovery.

### **D. CONSENT ITEMS**

Items listed under Consent are considered to be routine and are all acted on by the Board with one single motion. President Bartholomew invited comments from the public on any item listed under Consent.

- 1.1. **Approval of Minutes**
- 1.2. **Approval of Employment Agreement Between the Santee School District and the Assistant Superintendent, Business Services**
- 2.1. **Approval of Revised Energy Performance Award for Modernized Schools**
- 3.1. **Approval/Ratification of Travel Requests**
- 3.2. **Approval/Ratification of Revolving Cash Report**
- 3.3. **Acceptance of Donations**
- 3.4. **Adoption of Resolutions to Establish Special Funds**
- 3.5. **Approval of Issuance of New Warrants**
- 3.6. **Approval of Response to Request for Agency Recommendation**
- 3.7. **Adoption of Child Nutrition Services Resolution #0809-11**
- 3.8. ***(Pulled for separate consideration.)***
- 4.1. **Approval of Medi-Cal Administrative Activities (MAA) Agreement with Orange County Department of Education**
- 4.2. **Approval of Contracts for Nonpublic, Nonsectarian School/Agency Services and Individual Services Agreements for Nonpublic, Nonsectarian School/Agency Services**
- 4.3. **Approval of Agreement with Maxim Healthcare Services, Inc.**
- 4.4. ***(Pulled for separate consideration.)***
- 4.5. **Approval of CareerStaff Agreement for Occupational Therapy (OT) Assistant Services**
- 4.6. ***(Pulled for separate consideration.)***
- 4.7. **Acceptance of 2007-08 School Program Services Year End Report**
- 4.8. **Approval of Student Placement Agreement with San Francisco State University Communicative Disorders Program**
- 4.9. **Approval of 2008-09 Student Teaching Agreement with San Diego State University**
- 5.1. ***(Pulled for separate consideration.)***
- 5.2. **Approval of Appointment of New Vice Principal**
- 5.3. **Approval of Appointment of New Principals**

It was moved and seconded to approve Consent Items, with the exception of items 3.8., 4.4., 4.6., and 5.1, which were pulled for separate consideration.

**Motion:**        **Ryan**                      **Second:**        **Burns**                      **Vote:**        **4-0**

- 3.8. **Approval of Mitigation Agreement with Standard Pacific *(Pulled by Member Carlisle for separate consideration.)*** Member Carlisle confirmed with Mr. Clark that this agreement was in alignment with agreements made with other developers.

**4.4. Approval of Contract with Calico Software Systems, Inc. to Provide Web-Based Special Education Individual Education Program (IEP) (Pulled by Member Carlisle for separate consideration.)**

Member Carlisle asked if the software was a renewal or a new program. Mrs. Andrade said this item is a renewal and has been used for several years for Special Education accounting and reporting. Member Carlisle moved approval.

**Motion: Carlisle Second: Burns Vote: 4-0**

**4.6. Approval of Agreement for Mandated Student Health Screenings with Children's Hospital (Pulled by Member Ryan for separate consideration.)**

Member Ryan will abstain because she is employed by Children's Hospital. Member Burns moved approval.

**Motion: Burns Second: Carlisle Vote: 3-0 (Ryan abstain, El-Hajj, absent)**

**5.1. Personnel, Regular (Pulled by Member Burns for separate consideration.)** Member Burns and Member Ryan each disclosed that they have a family member listed under personnel for approval but have no financial gain from this vote.

**Motion: Burns Second: Ryan Vote: 4-0**

**F. DISCUSSION AND/OR ACTION ITEMS**

President Bartholomew invited comments from the public on any item listed under Discussion and/or Action.

**1.1. Sycamore Landfill Response Letter**

Bill Clark presented a draft letter to send to the City of San Diego regarding the Sycamore Canyon Landfill proposed expansion, as directed by the Board. Member Ryan said traffic concerns would not affect the schools and students and suggested removing that item from the letter. Member Carlisle agreed. Member Ryan moved to approve the response letter regarding the Sycamore Canyon Landfill with the removal of traffic concerns from the letter.

**Motion: Ryan Second: Carlisle Vote: 4-0**

**1.2. Distribution of Flyers and Community Information Items to Students**

Dr. Johnson shared administration is working to create a more efficient way to facilitate the distribution of flyers to students throughout the school year. With the internal flyers of the District and schools, the quantity of flyers going home with students is huge. Teachers also have come to the Superintendent with concerns. Administration recommends a new process which includes a three level plan. Community organizations that have a brochure of multiple pages could be sent home with students.

Flyers from other organizations, such as youth sports, scouting, etc., would be scanned and placed on the District website and a small amount may be delivered to the schools to be placed in a display rack for parents and students to access. Some flyers for agencies and events outside of Santee would be scanned and placed on the web site. Dr. Johnson would like to pilot this process this school year.

Member Ryan said the groups were all non-profit, so there would need to be another way to differentiate between the flyer distribution levels. Member Burns has concerns about how to differentiate between agencies such as the Boys and Girls Club and youth sports such as AYSO, and how to discern what flyers would be distributed or not. He said a large percentage of students are involved in Little League and soccer and through the students is how sign ups are advertised. Dr. Johnson said she believed that brochures over four pages would be handed out. District and schools flyers would go home with students as usual. Board members discussed other options. These groups have to advertise. Dr. Johnson said a letter will be sent to agencies that sent flyers home last year and a letter will be sent home to parents at the beginning of the school year advising them of a new process. Administration will work with these groups to implement the new process. Member Bartholomew shared that he knows there are a lot of flyers that come home with students and many are tossed without being read. The large quantity also impacts District and school flyers not being read. Board members confirmed administration would notify the agencies about a new procedure and the letter going home would provide parents with information about how to access the information on the website or by hard copy. Dr. Johnson said parents who did not have Internet access could request a copy from the school office or use a computer in the school library. President Bartholomew moved to approve the proposed changes to the process of distributing community informational flyers to students with consideration of the Board's comments.

**Motion:**         *Bartholomew*         **Second:**     *Ryan*                             **Vote:**     **4-0**

**2.1.     Presentation of Solar Project - Borrego Solar**

Staff from Borrego Solar presented their project designs for “Solar Max” solar structures and location placement recommendations to the Board for consideration.

The Facilities Committee received this presentation last week and recommended Borrego solicit additional stakeholder input, including parents, on the location of the structures. Borrego Solar is very open to discussion and wants to place the solar structures in locations that are acceptable to the Board and the community.

Member Ryan has concerns that an open grassy area would become totally covered and it would drastically change the look of the school. She would like to see what it looks like. Borrego Solar said they do not have these structures anywhere else because this is newly developed for Santee. There are similar panels at a local development but the structure is different. They are installing solar panels at UCSD, where 40% are on carport type structures. Member Burns is concerned about having so many structures. The community wants curb appeal and he believes the structures take away from the curb appeal. Some placements at schools may hinder the educational process and activities. Board members asked why the solar panels cannot be placed on the roofs as the initial designs represented. Bill Clark said they looked hard at placing solar on the roofs and the roofs’ minimal weight capacity was used to install HVAC units and they would not support solar panels also. One of the goals of modernization was to provide shade and this solution would also help meet that goal. Member Carlisle believes with Solar Max we are displaying to the community that the District is progressive and is interested in the environment and saving energy. The shade is a huge benefit. He is concerned about having less greenery but said we are near a stage 2 drought condition and will be forced to reduce greenscape. Board members agreed that there is a need to talk to PTA’s (parents), staff, and neighbors.

Board members asked about the structure of the columns. Borrego Solar said the concrete columns provide rounded edges and act as an insulator. Multiple structures are placed apart to create an openness so light comes through to eliminate the need for supplemental lighting. They are willing to work with the Board to plan locations and look at higher efficiency units, which would cost more but decrease the number of structures needed. The Board would like to see the cost difference using higher efficiency units.

Board members did not wish to make a decision at this time and asked about the timeline for Borrego. Borrego staff said the push was to beat the April deadline to obtain the rebates, which are instrumental in funding the project. The DSA process may take 8 to 12 weeks to get through final structural design approvals before construction could begin.

Board members asked the Superintendent to contact the PTA presidents to convene a representative group of parents to see the information and provide communication to the surrounding community with an opportunity to provide input. Borrego said they could provide a mockup for a visual representation of the structures or they could visit the carport design already installed at another development. Member Carlisle would like to look at an option to provide shade over the play structures.

President Bartholomew asked what the timeline would be for getting stakeholder input. Dr. Johnson said it would probably take until the 16<sup>th</sup> of September for the principals to bring together parents for meetings. **The Board asked administration to put together parent/community meetings at the Phase 1 schools and with their input, bring back placement designs for possible solar structures on September 16<sup>th</sup>.** The Board also directed that the Center for Energy conservation conduct an audit of potential energy savings.

**3.1.     Santee School Site Request for Qualifications**

Bill Clark reported that in response to the RFQ for the Santee School Site, the District received two positive proposals. Dr. Johnson advised the City today that the District would like to meet with the City about the plans.

Board members read the proposals and Member Carlisle moved to direct administration to proceed with next steps in the process for an agreement with Haagan Co. Member Ryan seconded the motion.

**Motion:**         *Carlisle*                     **Second:**     *Ryan*                             **Vote:**     **4-0**

**3.2.     Authorization to Award Bid # 2008/09-01-001, Milk and Milk-by Products**

Member Burns moved to authorize the procurement and award of Bid #2008/09-01-001, Milk and Milk-by Products, to Sewell's Riverside Dairy in the amount of \$145,522.37, with an option to extend the contract annually for up to four additional years.

**Motion: Burns Second: Carlisle Vote: 4-0**

**3.3. Approval to Participate in the Metropolitan Water District Public Sector Savings Incentive**

Bill Clark reported a visit to Los Coches Middle School, attended by Board Member Ryan, to see installed waterless urinals and talk to staff about hygiene. Member Ryan moved to approve the District's participation and acceptance of the Metropolitan Water District's incentives for furnishing and installing waterless urinals at all school sites with the stipulation there was put into place an appropriate daily cleaning and checking process.

**Motion: Ryan Second: Carlisle Vote: 4-0**

**3.4. Furniture & Equipment Moving and Storage at Various Sites; GMP Contract Extension**

Bill Clark reported the Board authorized a guaranteed maximum price for moving in Phase 1. Ted Doughty is now working to move into the second phase of the Phase 1 construction moves at a cost of \$27,300. Mr. Clark reported that the first moving contract was far under the anticipated costs. Member Carlisle moved to extend the existing contract with Cor-O-Van to meet the move and storage requirements for modernization and new construction at Cajon Park School, Rio Seco School, Carlton Hills School, Carlton Oaks School, and Sycamore Canyon School for the months of August and September.

**Motion: Carlisle Second: Burns Vote: 4-0**

**5.1. Adoption of Resolution #0809-05 to Reduce the Work Year for Identified Classified Employee**

Member Burns moved to adopt Resolution #0809-05 to reduce the work year for an identified classified employee.

**Motion: Burns Second: Ryan Vote: 4-0**

**5.2. Recommendation to Submit Plan to Meet VEBA Underwriting Requirements**

Minnie Malin reported that VEBA has notified the District that the level of contribution and cash-out option in the District do not comply with their requirements. A compliance plan is required to be submitted by August 8<sup>th</sup> if the District plans to continue with VEBA. Non-compliance with VEBA's requirements could have a financial impact to the school district of \$1.2 to \$1.5 million.

Member Ryan believes we need to send the plan and continue to seek other options. Member Carlisle asked if submitting the compliance plan would obligate the District to continue with VEBA. Mrs. Malin said sending the compliance plan does not obligate the District to remain with VEBA. Member Ryan moved to approve submission of the compliance plan to VEBA as they requested.

**Motion: Ryan Second: Burns Vote: 4-0**

**G. BOARD POLICIES AND BYLAWS**

**1.1. First Reading: Revised Board Policy 1325 Distribution of Advertising and Promotion for Organizations Outside Santee School District**

Revised Board Policy 1325 was presented to the Board for a first reading. No action was taken.

**2.1. Second Reading: Revised BP 4333.1 Executive Council Mileage and Travel Expense Reimbursement**

Revised Board Policy 4333.1, Executive Council Mileage and Travel Expense Reimbursement was submitted for a second reading.

**2.2. Revised BP 4040 Technology Acceptable Use**

Revised Board Policy 4040, Technology Acceptable Use was submitted for a second reading.

Member Ryan moved to approve revised BP 4333.1. and revised BP 4040.

**Motion: Ryan Second: Burns Vote: 4-0**

### **2.3. Mandatory Biennial Review: Board By-Law 9270 Conflict of Interest**

Board Bylaw 9270 was submitted for biennial review. Member Burns moved to approve the review of BB 9270 with no revisions.

**Motion: Burns                      Second: Ryan                      Vote: 4-0**

## **H. BOARD COMMUNICATION**

Member Ryan mentioned the solar presentation and said Board members believed the solar panels were going to be located on the building roofs. Bill Clark explained that the plan evolved to solar structures when it was discovered that solar could not be placed on the roofs. President Bartholomew and Member Carlisle saw the presentation at the Facility Committee meeting and knew there would be a lot of Board discussion. President Bartholomew asked if the Board would consider holding off Tuesdays open for update meetings on modernization. Board members agreed that this would be a good idea to simplify scheduling meetings as the need arises.

Member Burns visited the schools under construction and is impressed with the skylights. Construction is moving along. President Bartholomew said the feedback about modernization has been very positive. Teachers are excited and seem to be okay with the loss of surface area. President Bartholomew reminded Board members of the school construction tours on August 20<sup>th</sup>. Dr. Johnson said she will be touring the sites on August 11<sup>th</sup> with each principal to prepare them for their staff returning.

Board members approved the special education parent letters. They would like the Board President's and the Superintendent's signatures on the letter going to the parents who attended the meeting on July 10<sup>th</sup> and the letter going to the remaining special education parents to include a salutation line from the Board of Education and the Superintendent's signature. The first of the top ten recommendations should say parent advisory groups.

Dr. Johnson said she will be hold the Professional Leadership Team Meeting on August 13<sup>th</sup> at Cuyamaca College, with the theme of "Sustaining the Legacy" and asked which Board members may be able to attend or stop by. Member Ryan will try to stop by during the day, Member Burns in the afternoon, President Bartholomew as his schedule allows, and Member Carlisle at 10:30 a.m.

President Bartholomew said the Board should schedule a Special Education Workshop during the last week of August from 6:00-9:00 Linda will work to schedule a date with the Board for that week.

## **I. CLOSED SESSION**

President Bartholomew announced that the Board would meet in closed session for:

1. **Public Employee Discipline/Dismissal/Release** (Govt. Code § 54957)
2. **Conference with Labor Negotiator** (Govt. Code § 54956.8)  
*Agency Negotiators: Dr. Lis Johnson, Superintendent  
Minnie Malin, Director, Human Resources*  
*Employee Organizations: Santee Administrators Association  
Santee Teachers Association  
California School Employees Association*  
*Purpose: Negotiations*

The Board entered closed session at 10:00 p.m.

## **J. RECONVENE TO PUBLIC SESSION**

The Board reconvened to public session at 10:50 p.m. No action was reported.

## **K. ADJOURNMENT**

The August 5, 2008 regular meeting adjourned at 10:50 p.m.

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Dustin Burns, Clerk

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Lisbeth A. Johnson, Ed.D., Secretary